Arizona Life Chiropractic Center Office Policy

Welcome to our office. Our goal is to serve you with exceptionally friendly and prompt service, and provide the best family health care available. In return, you will receive restored health. It is our experience that our patients who follow these simple guidelines obtain the best results and greatest benefits to their health.

<u>Referrals:</u> The greatest honor a patient can give to their doctor is the referral of their family and friends. We promise to give your loved ones the same quality, love, and attention that you receive. Thank you in advance!

<u>Health Talk:</u> All new patients are <u>required</u> to attend <u>ONE</u> "Health Talk" workshop with their spouse or guest within the first four weeks of starting their care. These dynamic sessions will help you enhance your understanding of chiropractic care, answer your questions, teach you how to stay healthy naturally, and help you get the best results.

<u>Preferred Hours:</u> In order to provide the care you need as conveniently and rapidly as possible, we ask that you save detailed questions until your "Health Talk" workshops, or set up a special time to talk to Dr. Cathcart.

Appointment Scheduling: To save time we ask that you <u>Pre-Schedule</u> all of your appointments in advance. Please refrain from repeatedly rescheduling appointments within 24 hours.

<u>Financial Agreements:</u> It is your payment that allows us to continue providing high levels of professional care, maintain our facility, and pay our staff. If for any reason you can't keep your financial arrangement, inform us immediately to eliminate any misunderstandings. If you have the desire to receive care in our office, we will make every attempt to make affordable arrangements.

<u>Terminating Your Care:</u> In the event you choose to discontinue your care for any reason, or we regretfully find it necessary to discharge you from our care, <u>any outstanding fees become immediately due and payable.</u>

<u>Occasionally</u> it is necessary for Dr. Cathcart to travel away from the office for conferences, continuing education, seminars, or vacation. So that you may continue with your recommended adjustment schedule, it may be necessary to schedule make up visits before or after the time that will be missed.

<u>Discouragement:</u> Remember that healing and spinal correction takes time. If any time during your care you do not feel that you're responding as well as you expected, please discuss it immediately with the doctor. We want you to get the most from your Chiropractic care!

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| Signature | Witness | |